

ORDEN DE COMPRA POR CATÁLOGO ELECTRÓNICO						
Orden de compra:	CE-20190001556559	Fecha de emisión:	02-04-2019	Fecha de aceptación:	04-04-2019	
Estado de la orden:	Revisada					
DATOS DEL PROVEEDOR						
Nombre comercial:	COGECOMSA S. A.	Razón social:	COMPAÑIA GENERAL DE COMERCIO COGECOMSA S. A.	RUC:	1790732657001	
Nombre del representante legal:	LOZADA LOPEZ GERMAN BOLIVAR					
Correo electrónico el representante legal:	cogecomsa@cogecomsa.ec	Correo electrónico de la empresa:	cogecomsa@cogecomsa.ec			
Teléfono:	0994669451 3814362 3814361 3814360 0994669204 0994669451					
Tipo de cuenta:	Corriente	Número de cuenta:	3275716104	Código de la Entidad Financiera:	210358	
Nombre de la Entidad Financiera:	BANCO DEL PICHINCHA					
DATOS DE LA ENTIDAD CONTRATANTE						
Entidad contratante:	DIRECCION DISTRITAL 24D02 - LA LIBERTAD - SALINAS - MIES	RUC:	2460001740001	Teléfono:	042777204	
Persona que autoriza:	Mgs. Karina Vera Tomala	Cargo:	Directora Distrital	Correo electrónico:	marlon.perez@inclusion.gob.ec	
Nombre funcionario encargado del proceso:	MARLON ELVIS PEREZ ORRALA		Correo electrónico:	marlon.perez@inclusion.gob.ec		
Dirección de entrega:	Provincia:	SANTA ELENA	Cantón:	SALINAS	Parroquia:	JOSE LUIS TAMAYO
	Calle:	AV. CARLOS ESPINOZA LARREA	Número:	s / n	Intersección:	CALLES 5 Y 6
	Edificio:	CENTRO DE ATENCIÓN CIUDADANA	Departamento:	LOCAL 49-56	Teléfono:	042777204
Datos de entrega:	Horario de recepción de mercadería:	08h00 a 17h00				
	Responsable de recepción de mercadería:	Ing. Marlon Perez Orrala				
Nota:	Recuerde que en el caso de presentarse observaciones o inconformidades por parte del proveedor o la entidad contratante, respecto al tipo de entregas parciales requeridas, se podrá realizar la posterior suscripción de un acuerdo complementario conforme lo estipula el convenio marco					
Observación:						

Los pagos de la presente orden de compra se realizarán con cargo a los fondos propios provenientes del presupuesto de la Entidad Contratante relacionados con la partida presupuestaria correspondiente. La partida presupuestaria deberá

certificarse por la totalidad de la orden de compra incluyéndose el IVA.

Cuando el valor de la orden de compra fuere inferior al valor resultante de multiplicar el coeficiente 0,000003 por el monto del Presupuesto Inicial del Estado del correspondiente ejercicio económico, el pago se realizará contra entrega.

Para el pago, la entidad contratante deberá requerir la copia del acta de entrega - recepción, copia de la orden de compra y la factura correspondiente; sin que estas condiciones modifiquen procesos administrativos financieros internos de cada entidad.

El pago de los bienes o servicios, objeto de la presente orden de compra será en dólares americanos y será efectuado directamente por cada entidad contratante a una cuenta cuyo beneficiario sea el proveedor cuya información consta en la presente orden de compra, dentro de los 30 días siguientes suscrito el acta de entrega recepción definitiva.

Si la entidad contratante otorga un anticipo a la presente orden de compra y, siempre y cuando el monto de la adquisición supere el valor resultante de multiplicar el coeficiente 0,000003 por el monto del Presupuesto Inicial del Estado del correspondiente ejercicio económico, el proveedor deberá cumplir con la entrega de la correspondiente garantía de buen uso de anticipo por el 100% de su valor. Solo si la información de la cuenta de pago no está registrada en la presente orden de compra, o en caso de que la transferencia de pago no se haya podido instrumentar, la entidad contratante seguirá los procedimientos que para el efecto determine el ente rector de Finanzas Públicas.

Es de exclusiva responsabilidad del proveedor registrar una cuenta que este a su nombre y en una entidad financiera que este habilitada a recibir transferencias por parte del Estado.

APLICACIÓN DE MULTAS

Cuando el proveedor entregue los bienes o servicios en fecha posterior al término ofertado y/o acordado, se aplicará la multa establecida en el convenio marco por cada día de retraso sobre el valor de la orden de compra. La aplicación de la multa estará a cargo de la entidad contratante que ha sido perjudicada con el retraso. El valor de las multas será cancelado por el proveedor o descontado/deducido del pago que la entidad contratante deba efectuar al proveedor y cuya responsabilidad le corresponde a la entidad contratante que generó la orden de compra.

APROBACIÓN DE LA ORDEN DE COMPRA

Esta orden de compra está sometida a todas las obligaciones contraídas por el proveedor en el Convenio Marco suscrito con el SERCOP, contrato que forma parte integrante de la presente orden de compra.

La entidad contratante está obligada a ingresar toda la información referente a la entrega de los bienes y servicios en el portal Institucional.



Funcionario Encargado del Proceso

Nombre: MARLON ELVIS PEREZ ORRALA

Persona que autoriza

Nombre: Mgs. Karina Vera Tomala



Máxima Autoridad

Nombre: KARINA DEL ROCIO VERA TOMALA

DETALLE

CPC	Descripción	Cant	V. unitario	Descuento	Sub. Total	Impuesto (%)	V. Total	Partida Presup.
3699000183	GOMA LIQUIDA 250 GR* GOMA LIQUIDA 250 GR MARCA: BIOPLAST. - PESO: 250 GR - ANCHO: 8 CM	12	0,4100	0,0000	4,9200	12,0000	5,5104	530804

- COLOR: BLANCA
- FABRICANTE: ADHEPLAST
- MATERIAL: POLIVINILO (PVP)
- VISCOSIDAD: DE 25000 A 35000 CPS
- PH: DE 6 A 8
- UNIDAD: 1 UNIDAD
- LARGO: 18 CM
- MODELO: GOMA LIQUIDA 250 GR

Subtotal	4,9200
Impuesto al valor agregado (12%)	0,5904
Total	5,5104
Número de Items	12
Flete	0,0000
Total de la Orden	5,5104

Fecha de Impresión: jueves 4 de abril de 2019, 15:57:31

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

2. The second section covers the process of reconciling accounts. It explains how to compare the company's internal records with the bank statements to identify any discrepancies. Regular reconciliation helps in catching errors early and prevents them from escalating.

3. The third part of the document addresses the issue of budgeting. It provides a framework for setting realistic financial goals and monitoring progress against them. This involves comparing actual spending with the budgeted amounts and adjusting as necessary.

4. The fourth section discusses the role of technology in financial management. It highlights how accounting software can streamline processes, reduce manual errors, and provide real-time insights into the company's financial health.

5. The final part of the document focuses on compliance and reporting. It outlines the various regulations that businesses must adhere to and provides guidance on how to prepare accurate financial statements for stakeholders.

Category	Item	Value	Notes
Office Supplies	Paper	100	
Office Supplies	Ink	50	
Office Supplies	Supplies	200	
Travel	Hotel	500	
Travel	Transportation	300	
Travel	Meals	150	
Utilities	Electricity	200	
Utilities	Water	100	
Utilities	Gas	150	
Salaries	Employee A	1000	
Salaries	Employee B	1200	
Salaries	Employee C	1500	
Salaries	Employee D	1800	
Salaries	Employee E	2000	
Salaries	Employee F	2200	
Salaries	Employee G	2500	
Salaries	Employee H	2800	
Salaries	Employee I	3000	
Salaries	Employee J	3200	
Salaries	Employee K	3500	
Salaries	Employee L	3800	
Salaries	Employee M	4000	
Salaries	Employee N	4200	
Salaries	Employee O	4500	
Salaries	Employee P	4800	
Salaries	Employee Q	5000	
Salaries	Employee R	5200	
Salaries	Employee S	5500	
Salaries	Employee T	5800	
Salaries	Employee U	6000	
Salaries	Employee V	6200	
Salaries	Employee W	6500	
Salaries	Employee X	6800	
Salaries	Employee Y	7000	
Salaries	Employee Z	7200	
Salaries	Employee AA	7500	
Salaries	Employee AB	7800	
Salaries	Employee AC	8000	
Salaries	Employee AD	8200	
Salaries	Employee AE	8500	
Salaries	Employee AF	8800	
Salaries	Employee AG	9000	
Salaries	Employee AH	9200	
Salaries	Employee AI	9500	
Salaries	Employee AJ	9800	
Salaries	Employee AK	10000	
Salaries	Employee AL	10200	
Salaries	Employee AM	10500	
Salaries	Employee AN	10800	
Salaries	Employee AO	11000	
Salaries	Employee AP	11200	
Salaries	Employee AQ	11500	
Salaries	Employee AR	11800	
Salaries	Employee AS	12000	
Salaries	Employee AT	12200	
Salaries	Employee AU	12500	
Salaries	Employee AV	12800	
Salaries	Employee AW	13000	
Salaries	Employee AX	13200	
Salaries	Employee AY	13500	
Salaries	Employee AZ	13800	
Salaries	Employee BA	14000	
Salaries	Employee BB	14200	
Salaries	Employee BC	14500	
Salaries	Employee BD	14800	
Salaries	Employee BE	15000	
Salaries	Employee BF	15200	
Salaries	Employee BG	15500	
Salaries	Employee BH	15800	
Salaries	Employee BI	16000	
Salaries	Employee BJ	16200	
Salaries	Employee BK	16500	
Salaries	Employee BL	16800	
Salaries	Employee BM	17000	
Salaries	Employee BN	17200	
Salaries	Employee BO	17500	
Salaries	Employee BP	17800	
Salaries	Employee BQ	18000	
Salaries	Employee BR	18200	
Salaries	Employee BS	18500	
Salaries	Employee BT	18800	
Salaries	Employee BU	19000	
Salaries	Employee BV	19200	
Salaries	Employee BW	19500	
Salaries	Employee BX	19800	
Salaries	Employee BY	20000	
Salaries	Employee BZ	20200	
Salaries	Employee CA	20500	
Salaries	Employee CB	20800	
Salaries	Employee CC	21000	
Salaries	Employee CD	21200	
Salaries	Employee CE	21500	
Salaries	Employee CF	21800	
Salaries	Employee CG	22000	
Salaries	Employee CH	22200	
Salaries	Employee CI	22500	
Salaries	Employee CJ	22800	
Salaries	Employee CK	23000	
Salaries	Employee CL	23200	
Salaries	Employee CM	23500	
Salaries	Employee CN	23800	
Salaries	Employee CO	24000	
Salaries	Employee CP	24200	
Salaries	Employee CQ	24500	
Salaries	Employee CR	24800	
Salaries	Employee CS	25000	
Salaries	Employee CT	25200	
Salaries	Employee CU	25500	
Salaries	Employee CV	25800	
Salaries	Employee CW	26000	
Salaries	Employee CX	26200	
Salaries	Employee CY	26500	
Salaries	Employee CZ	26800	
Salaries	Employee DA	27000	
Salaries	Employee DB	27200	
Salaries	Employee DC	27500	
Salaries	Employee DD	27800	
Salaries	Employee DE	28000	
Salaries	Employee DF	28200	
Salaries	Employee DG	28500	
Salaries	Employee DH	28800	
Salaries	Employee DI	29000	
Salaries	Employee DJ	29200	
Salaries	Employee DK	29500	
Salaries	Employee DL	29800	
Salaries	Employee DM	30000	
Salaries	Employee DN	30200	
Salaries	Employee DO	30500	
Salaries	Employee DP	30800	
Salaries	Employee DQ	31000	
Salaries	Employee DR	31200	
Salaries	Employee DS	31500	
Salaries	Employee DT	31800	
Salaries	Employee DU	32000	
Salaries	Employee DV	32200	
Salaries	Employee DW	32500	
Salaries	Employee DX	32800	
Salaries	Employee DY	33000	
Salaries	Employee DZ	33200	
Salaries	Employee EA	33500	
Salaries	Employee EB	33800	
Salaries	Employee EC	34000	
Salaries	Employee ED	34200	
Salaries	Employee EE	34500	
Salaries	Employee EF	34800	
Salaries	Employee EG	35000	
Salaries	Employee EH	35200	
Salaries	Employee EI	35500	
Salaries	Employee EJ	35800	
Salaries	Employee EK	36000	
Salaries	Employee EL	36200	
Salaries	Employee EM	36500	
Salaries	Employee EN	36800	
Salaries	Employee EO	37000	
Salaries	Employee EP	37200	
Salaries	Employee EQ	37500	
Salaries	Employee ER	37800	
Salaries	Employee ES	38000	
Salaries	Employee ET	38200	
Salaries	Employee EU	38500	
Salaries	Employee EV	38800	
Salaries	Employee EW	39000	
Salaries	Employee EX	39200	
Salaries	Employee EY	39500	
Salaries	Employee EZ	39800	
Salaries	Employee FA	40000	
Salaries	Employee FB	40200	
Salaries	Employee FC	40500	
Salaries	Employee FD	40800	
Salaries	Employee FE	41000	
Salaries	Employee FF	41200	
Salaries	Employee FG	41500	
Salaries	Employee FH	41800	
Salaries	Employee FI	42000	
Salaries	Employee FJ	42200	
Salaries	Employee FK	42500	
Salaries	Employee FL	42800	
Salaries	Employee FM	43000	
Salaries	Employee FN	43200	
Salaries	Employee FO	43500	
Salaries	Employee FP	43800	
Salaries	Employee FQ	44000	
Salaries	Employee FR	44200	
Salaries	Employee FS	44500	
Salaries	Employee FT	44800	
Salaries	Employee FU	45000	
Salaries	Employee FV	45200	
Salaries	Employee FW	45500	
Salaries	Employee FX	45800	
Salaries	Employee FY	46000	
Salaries	Employee FZ	46200	
Salaries	Employee GA	46500	
Salaries	Employee GB	46800	
Salaries	Employee GC	47000	
Salaries	Employee GD	47200	
Salaries	Employee GE	47500	
Salaries	Employee GF	47800	
Salaries	Employee GG	48000	
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Salaries	Employee GI	48500	
Salaries	Employee GJ	48800	
Salaries	Employee GK	49000	
Salaries	Employee GL	49200	
Salaries	Employee GM	49500	
Salaries	Employee GN	49800	
Salaries	Employee GO	50000	
Salaries	Employee GP	50200	
Salaries	Employee GQ	50500	
Salaries	Employee GR	50800	
Salaries	Employee GS	51000	
Salaries	Employee GT	51200	
Salaries	Employee GU	51500	
Salaries	Employee GV	51800	
Salaries	Employee GW	52000	
Salaries	Employee GX	52200	
Salaries	Employee GY	52500	
Salaries	Employee GZ	52800	
Salaries	Employee HA	53000	
Salaries	Employee HB	53200	
Salaries	Employee HC	53500	
Salaries	Employee HD	53800	
Salaries	Employee HE	54000	
Salaries	Employee HF	54200	
Salaries	Employee HG	54500	
Salaries	Employee HH	54800	
Salaries	Employee HI	55000	
Salaries	Employee HJ	55200	
Salaries	Employee HK	55500	
Salaries	Employee HL	55800	
Salaries	Employee HM	56000	
Salaries	Employee HN	56200	
Salaries	Employee HO	56500	
Salaries	Employee HP	56800	
Salaries	Employee HQ	57000	
Salaries	Employee HR	57200	
Salaries	Employee HS	57500	
Salaries	Employee HT	57800	
Salaries	Employee HU	58000	
Salaries	Employee HV	58200	
Salaries	Employee HW	58500	
Salaries	Employee HX	58800	
Salaries	Employee HY	59000	
Salaries	Employee HZ	59200	
Salaries	Employee IA	59500	
Salaries	Employee IB	59800	
Salaries	Employee IC	60000	
Salaries	Employee ID	60200	
Salaries	Employee IE	60500	
Salaries	Employee IF	60800	
Salaries	Employee IG	61000	
Salaries	Employee IH	61200	
Salaries	Employee II	61500	
Salaries	Employee IJ	61800	
Salaries	Employee IK	62000	
Salaries	Employee IL	62200	
Salaries	Employee IM	62500	
Salaries	Employee IN	62800	
Salaries	Employee IO	63000	
Salaries	Employee IP	63200	
Salaries	Employee IQ	63500	
Salaries	Employee IR	63800	
Salaries	Employee IS	64000	
Salaries	Employee IT	64200	
Salaries	Employee IU	64500	
Salaries	Employee IV	64800	
Salaries	Employee IW	65000	
Salaries	Employee IX	65200	
Salaries	Employee IY	65500	
Salaries	Employee IZ	65800	
Salaries	Employee JA	66000	
Salaries	Employee JB	66200	
Salaries	Employee JC	66500	
Salaries	Employee JD	66800	
Salaries	Employee JE	67000	
Salaries	Employee JF	67200	
Salaries	Employee JG	67500	
Salaries	Employee JH	67800	
Salaries	Employee JI	68000	
Salaries	Employee JJ	68200	
Salaries	Employee JK	68500	
Salaries	Employee JL	68800	
Salaries	Employee JM	69000	
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Salaries	Employee JS	70500	
Salaries	Employee JT	70800	
Salaries	Employee JU	71000	
Salaries	Employee JV	71200	
Salaries	Employee JW	71500	
Salaries	Employee JX	71800	
Salaries	Employee JY	72000	
Salaries	Employee JZ	72200	
Salaries	Employee KA	72500	
Salaries	Employee KB	72800	
Salaries	Employee KC	73000	
Salaries	Employee KD	73200	
Salaries	Employee KE	73500	
Salaries	Employee KF	73800	
Salaries	Employee KG	74000	
Salaries	Employee KH	74200	
Salaries	Employee KI	74500	
Salaries	Employee KJ	74800	
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Salaries	Employee KO	76000	
Salaries	Employee KP	76200	
Salaries	Employee KQ	76500	
Salaries	Employee KR	76800	
Salaries	Employee KS	77000	
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Salaries	Employee KV	77800	
Salaries	Employee KW	78000	
Salaries	Employee KX	78200	
Salaries	Employee KY	78500	
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Salaries	Employee LK	81500	
Salaries	Employee LL	81800	
Salaries	Employee LM	82000	
Salaries	Employee LN	82200	
Salaries	Employee LO	82500	
Salaries	Employee LP	82800	
Salaries	Employee LQ	83000	
Salaries	Employee LR	83200	
Salaries	Employee LS	83500	
Salaries	Employee LT	83800	
Salaries	Employee LU	84000	
Salaries	Employee LV	84200	
Salaries	Employee LW	84500	
Salaries	Employee LX	84800	
Salaries	Employee LY	85000	
Salaries	Employee LZ	85200	
Salaries	Employee MA	85500	
Salaries	Employee MB	85800	
Salaries	Employee MC	86000	
Salaries	Employee MD	86200	
Salaries	Employee ME	86500	
Salaries	Employee MF	86800	
Salaries	Employee MG	87000	
Salaries	Employee MH	87200	
Salaries	Employee MI	87500	
Salaries	Employee MJ	87800	
Salaries	Employee MK	88000	
Salaries	Employee ML	88200	
Salaries	Employee MM	88500	
Salaries	Employee MN	88800	
Salaries	Employee MO	89000	
Salaries	Employee MP	89200	
Salaries	Employee MQ	89500	
Salaries	Employee MR	89800	
Salaries	Employee MS	90000	
Salaries	Employee MT	90200	
Salaries	Employee MU	90500	
Salaries	Employee MV	90800	
Salaries	Employee MW	91000	
Salaries	Employee MX	91200	
Salaries	Employee MY	91500	
Salaries	Employee MZ	91800	
Salaries	Employee NA	92000	
Salaries	Employee NB	92200	
Salaries	Employee NC	92500	
Salaries	Employee ND	92800	
Salaries	Employee NE	93000	